



United Way  of the Mid-South

VOLUNTEER APPLICATION FORM

or apply online <http://bit.ly/2gdn1Pw>

First and Last Name:

Employer:

Occupation:

Home or Cell Phone:

Email:

Address:

City: State: ZIP:

Birth month & date: Shirt Size:

Language Proficiency: ☐ Spanish ☐ Sign Language
☐ Other

VOLUNTEER PLEDGE OF CONFIDENTIALITY AND SERVICE:

As a volunteer member of United Way's Free Tax Prep team, I pledge not to divulge, distribute or make public any client's personal or financial information. I also promise to serve at least 30 hours at sites.

Signature Date

Please send completed form to:

United Way of the Mid-South c/o Janet Haas, Free Tax Prep
1005 Tillman Street, Memphis, TN 38112
or e-mail janet.haas@uwmidsouth.org



HELP DRIVE THE DREAM.
MAKE THE CALL.
MAKE A DIFFERENCE.

You can volunteer and make a dramatic difference for people in poverty. Help people in need drive their dreams of financial freedom and peace of mind with United Way's Free Tax Prep program.

Imagine assisting a family with three children with over \$6,300.00 in tax credits to help escape poverty and make their dreams come true (based on 2017 EITC maximum credit amounts, IRS). United Way Free Tax Prep is helping thousands of households across the Mid-South with less than \$54,000.00 income, and we need your help!

JOIN US! Call today and begin one of the most rewarding experiences of your life. To request an application and arrange training, or if you have any questions, please contact Janet Haas at 901.433.4333 or e-mail janet.haas@uwmidsouth.org.

**WHERE THERE'S A YOU,
THERE'S A WAY!**



of the Mid-South

UWMIDSOUTH.ORG

UW1117



VOLUNTEER & JOIN
THE FIGHT AGAINST POVERTY!



United Way  of the Mid-South



Help thousands of individuals and families get the most from their tax returns!



Free Tax Prep is a proud part of United Way's *Driving the Dream* initiative to improve the lives of individuals & families, helping people move out of poverty & see their dreams come true.



SO MANY DIFFERENT WAYS TO VOLUNTEER!

...NO EXPERIENCE NECESSARY AT ALL!



GREETERS

welcome customers and assist with sign-ins, scheduling, and surveys.

SCREENERS

help taxpayers complete our short interview process, and assist people with the paperwork they need to meet with a tax preparer.*

TAX PREPARERS

connect people with tax credits and refunds by preparing federal and state tax returns.*

CASH COACHES

provide one-on-one financial coaching to help people maximize tax refunds and build savings.**

SITE COORDINATORS

open and manage a Free Tax Prep site, oversee volunteer personnel, capture results, review returns for accuracy, work alongside United Way team members and IRS staff.***

TRAINING SESSIONS

◆ VOLUNTEER ORIENTATION

Thursday, November 16, 2017 5:30 pm - 7:00 pm
Thursday, December 14, 2017 5:30 pm - 7:00 pm
Thursday, January 4, 2018 5:30 pm - 7:00 pm

Location: United Way Plaza

1005 Tillman Street, Memphis, TN 38112

◆ 2017 TAX SLAYER SOFTWARE TRAINING

Desktop/Contingency Plan

Wednesday, November 15, 2017 1:00 pm - 3:00 pm

Enhancements, Part 1

Wednesday, December 6, 2017 1:00 pm - 3:00 pm

Enhancements, Part 2

Wednesday, December 13, 2017 1:00 pm - 3:00 pm

**all of the above sessions are live webinar trainings by TaxSlayer*

Saturday, November 18, 2017 10:00 am - 12:00 pm (light lunch)

Saturday, December 2, 2017 10:00 am - 12:00 pm (light lunch)

Location: SRVS

3971 Knight Arnold Rd., Memphis, TN 38118

◆ SITE COORDINATOR TRAINING - 12 HOURS

Tuesday, December 12, 2017 5:30 pm - 9:00 pm

Thursday, December 14, 2017 5:30 pm - 9:00 pm

Saturday, December 16, 2017 10:00 am - 4:00 pm

Location: United Way Plaza

1005 Tillman Street, Memphis, TN 38112

TAX LAW TRAINING AND CERTIFICATION (CHOOSE ONE)

◆ NEW VOLUNTEERS - 16 HOURS TOTAL SESSION

(01) Monday, December 4, 2017 5:30 pm - 9:00 pm

Thursday, December 7, 2017 5:30 pm - 9:00 pm

Saturday, December 9, 2017 9:30 am - 3:00 pm

Monday, December 11, 2017 5:30 pm - 9:00 pm

Location: National College Business and Technology

5760 Stage Rd., Memphis, TN 38134

(02) Tues. - Fri., January 8 - 12, 2018 6:00 pm - 9:00 pm
Saturday, January 13, 2018 10:00 am - 12:00 pm
Location: National College Business & Tech.
2576 Thousand Oaks, Memphis, TN 38118

(03) Tues. - Thurs., January 2 - 5, 2018 10:00 am - 2:00 pm
Location: TBD

◆ RETURNING VOLUNTEERS - 8 HOURS TOTAL

Saturday, January 6, 2018 9:00 am - 5:00 pm

Location: SRVS

3971 Knight Arnold Rd., Memphis, TN 38118

◆ GREETER TRAINING - 2 HOURS

Saturday, January 6, 2018 12:00 pm - 2:00 pm

Location: United Way Plaza

1005 Tillman Street, Memphis, TN 38112

◆ SCREENER TRAINING - 4 HOURS

Saturday, January 6, 2018 12:00 pm - 4:00 pm

Location: United Way Plaza

1005 Tillman Street, Memphis, TN 38112

◆ CASH COACH TRAINING

(01) Thursday, November 30, 2017 6:00 pm - 8:00 pm

Location: New Olivet Baptist Church

1000 Woodland Hills Dr., Cordova, TN 38019

(02) Saturday, January 20, 2018 10:00 am - 12:00 pm

Location: United Way Plaza

1005 Tillman Street, Memphis, TN 38112

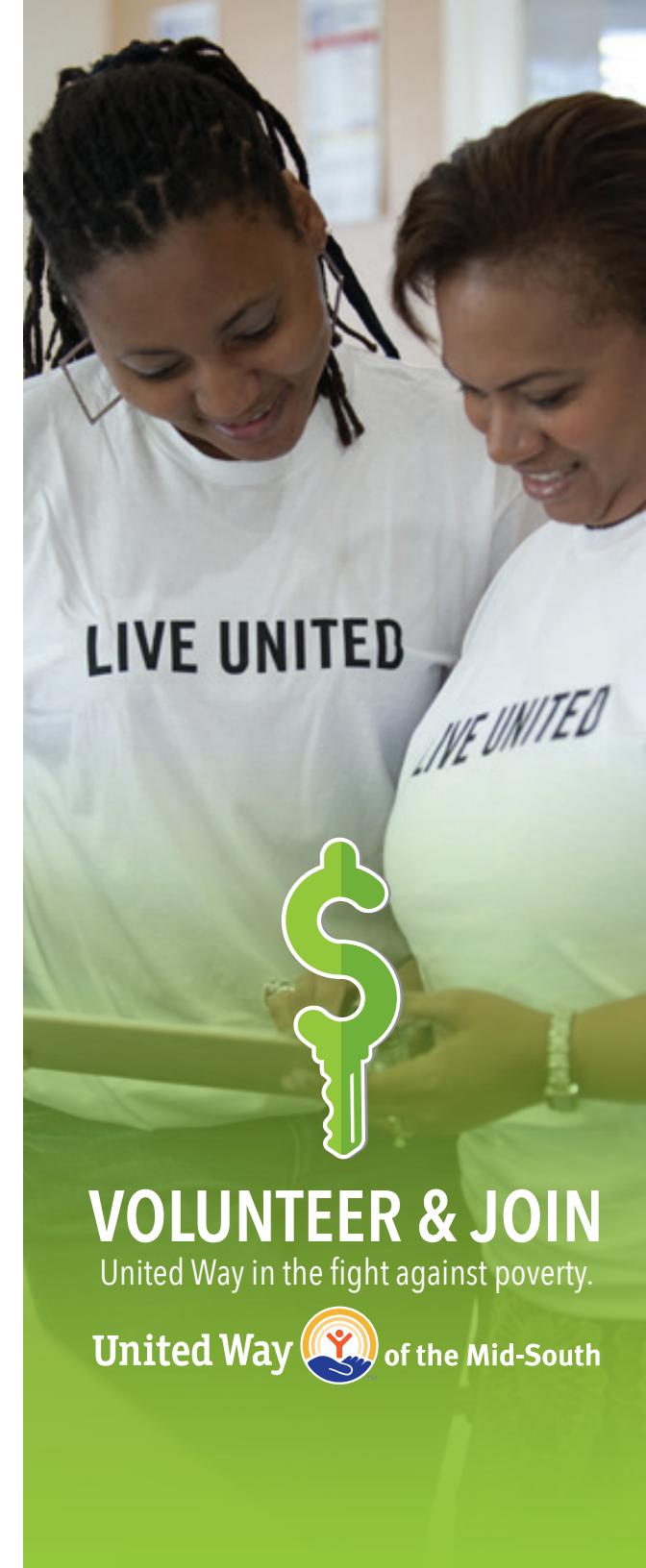
◆ SELF-STUDY: ONLINE TAX LAW AND TAX SLAYER TRAINING

You have the option to train and certify online through the IRS Link and Learn website@ www.irs.gov. Type "link and learn" in the search box and follow prompts.

**Tax Law and Tax Slayer software training are necessary for certification*

***Cash coach training is required for certification*

****Quality Review and Site coordinator training, Tax Law and Tax Slayer software training at advanced levels are necessary for certification.*



VOLUNTEER & JOIN

United Way in the fight against poverty.

United Way  of the Mid-South